



Program Champion (PC) Role Descriptions & Fee Structure

Program Champions are independent contractors that rely on their professional experience and fitness knowledge to support Tivity Health within the designated territory. Support could include event coverage, instructor development, and ongoing SilverSneakers brand awareness. Champions are recruited based on their credentials, certifications and/or academic qualifications, and experience. Failure to maintain current credentials will result in revocation of the contract, which will be reviewed on an annual basis.

Employment Status: Independent Contractor

Location: Remote

Hours of Work: Contractual, dependant on task demand within market(s)

Experience/Qualifications:

- Current with all SilverSneakers teaching criteria (Foundations, Fraud, Waste and Abuse, and other format-specific training as needed)
- Hold a relevant national certification through ACE, AFAA, NASM, or ACSM
- Current CPR certification
- Liability insurance
- Minimum two (2) years teaching SilverSneakers and/or management experience preferred
- High degree of computer literacy (MS Office Products)
- Internet/email access
- Strong organizational skills
- Strong instructional skills
- Strong written and verbal communication skills
- Ability to function independently with little supervision
- Ability to cover events 1 – 10 times a month in assigned territory (limited overnight)
- Bilingual positions available. Proficiency in Spanish is highly desirable.

Position Summary – 3 Roles:

PC – Presenter (*this is a future role that is not being filled at this time*)

- Performs all the functions of the Instructor Leader and Event Assistant
- Facilitate choreography exchanges with instructors in territory
- Provide mentoring to Instructors as needed

PC – Instructor Leader

- Performs all the functions of the Event Assistant
- Teach event demos
- Lead pop-up classes
- Assist at in-person continuing education trainings
- Class site visits when needed (Participating Location and FLEX)
- Perform instructor evaluations (future work TBD)

PC – Event Assistant (*based on high-need areas without Leader candidates*)

- Work with health plans and community organizations to represent SilverSneakers with the utmost knowledge, professionalism and integrity
- Provide table/booth support at various events
- Lead event speaking presentations for various initiatives
- Maintain communication records and accurate reports regarding expenses
- Track and report event feedback and attendance metrics

Support Type	PC Event Assistant	PC Instructor Leader	PC Presenter (future role)
Event Coverage <ul style="list-style-type: none"> Health plan events, speaking presentations, table/booth support Includes time for tracking attendance in the appropriate system (as needed for certain events) 	\$30/hour	\$40/hour	\$50/hour
Class Coverage <ul style="list-style-type: none"> Demos and pop-up classes Includes time for tracking attendance in the appropriate system (as needed for certain events) 	N/A	\$40/hour	\$50/hour
Event/Class Coverage - Overnight <ul style="list-style-type: none"> Fee paid is per night rate in lieu of the regular hourly rate and travel time fee Determined and approved by Tivity Health based on date, time, and distance of event If applicable, accommodations and airfare will be booked by Tivity Health in advance Meal allowance is \$50/day 	N/A	\$350/night	\$350/night
Training Assistance <ul style="list-style-type: none"> In-person events only Includes administrative work 	N/A	\$40/hour	\$50/hour
Conference Call <ul style="list-style-type: none"> Scheduled by a Tivity Health colleague 	\$30/hour	\$40/hour	\$50/hour
Site Visit <ul style="list-style-type: none"> Participating Location (PL) or FLEX venue visit, etc. 	N/A	\$40/hour	\$50/hour
Instructor Evaluation <ul style="list-style-type: none"> Evaluate based on specific criteria, entering the score in appropriate system, etc. (future date TBD) 	N/A	TBD	TBD
Choreography Exchange <ul style="list-style-type: none"> Choreography exchange with instructors at a PL or FLEX venue 	N/A	N/A	\$50/hour
Instructor Development/Mentoring <ul style="list-style-type: none"> Details TBD (future date TBD) 	N/A	N/A	TBD
Early Arrival/Prep Time: <ul style="list-style-type: none"> For any support you provide, please always arrive 30 minutes early 			
Reimbursable Miscellaneous Expense Guidelines/Examples: <ul style="list-style-type: none"> Examples: Parking, tolls, subways, trains, ferries, occasional purchases as requested by Tivity Health All expenses must be pre-approved in writing by Tivity Health prior to incurrence 			
Travel Time Fee/Guidelines: <ul style="list-style-type: none"> In addition to the hourly rate for the Services, you will be compensated for travel time in accordance with the following zones: <ul style="list-style-type: none"> Zone 1 = If you live 1 - 30 miles from event/venue, add 1 hour to event coverage time Zone 2 = If you live 31 - 75 miles from event/venue, add 1.5 hours to event coverage time Zone 3 = If you live over 75 miles from event/venue, add 2 hours to event coverage time <i>Example:</i> You live 15 miles from an event/venue. The event is from 11 am - 2 pm so you will arrive at 10:30 am. You will be paid for 3.5 hours plus an additional 1 hour based on Zone 1 above, which equals 4.5 hours total. If you live > 100 miles from event/venue, this must be pre-approved by Tivity Health as this could result in an overnight stay. 			